

## ANNUAL PROCUREMENT PLAN FOR FY 2023-2024

Ministry/Division: Ministry of Education  
 Name of Agency: Education Engineering Department:  
 Procuring Entity Name: Head Office

Code: 125  
 Code: 03  
 Code: 01

Budget: Revenue

Package No.	Description of Procurement Package ( GOODS)	Unit	QNTY	Procurement Method & Type	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/ Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
GR-01	Procurement of Facial tissue, box (120 psc x 2 ply), Bangladesh	Nos	2149	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Toilet tissue, sheet: 174x2ply=348, Bangladesh	Nos	1068	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Air freshnar, (300 ml), parish	Nos	556	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Aerosol, ( 475 ml), ACI, Bangladesh	Nos	392	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Hand wash, (250 gm), Lifeboy, Bangladesh	Nos	702	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Ball pen, Matador , black pen=2000, red color pen=1314, alltime), Bangladesh	Nos	3314	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Sing pen, Pilot pen V7, black=400, blue=285, Japan	Nos	685	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Plastic report	Nos	2477	OTM &	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

  


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	cover, A4 Size, huajie, China			NCB											
GR-01	Procurement of Small plastic wastage bin, KLEEN, CODE:889124, Bangladesh	Nos	53	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Toilet soap, (100gm), lux, Bangladesh	Nos	816	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Vim powder, 500 gm, Bangladesh	packet	243	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Duster cloth, white, (30x20) inche, Bangladesh	Nos	476	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Rexine tape, 2 inche, green,blue, Bangladesh	Nos	340	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Napkin towel (gamcha), 60 inche, Bangladesh	Nos	581	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Jet powder, 200 gm, Bangladesh	packet	610	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e GP
GR-01	Procurement of plastic bucket, 20 liter, RFL, Bangladesh	Nos	216	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Plastic mug, 1.5 liter, RFL, Bangladesh	Nos	217	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

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GR-01	Procurement larger Plastic dustbin, 120 litter, with paddle, RFL, Bangladesh	Nos	31	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Note sheet paper, 80gsm, blue color, legal size, 100 sheets, Bangladesh	packet	228	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Register note book, 400 pages, blue=39, white=100, color, Bangladesh	Nos	139	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Pencil battery, (AAA,=253 pc, AA=300 pc), sum-3:AA (1.5 V), Bangladesh	Nos	553	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Wood pencil, faber castell, Indonesia	Nos	568	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Pencil cutter, robust, ART NO.7463, Indonesia	Nos	144	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Anti-cutter, ( No. 0423: SDI, pat. 37054: auto lock, sdi core), China	Nos	101	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of pin removal,	Nos	99	OTM &	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

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	model no:0231, china			NCB											
GR-01	Procurement of Punch machine (single punch), (kangaro SHP-20), India	Nos	70	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Punch machine (double punch), kangaro SHP-20, India	Nos	66	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Eraser, item: TR 2000B, NON-DUST ERASER), China	Nos	232	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Stapler machine, Deli, No.376224, China	Nos	107	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Stapler pin box, (24/6-1M), KANGARO, India	Nos	961	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Harpic, 500 ml), Shakti, square, Bangladesh	Nos	296	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Cotton thread tag, steal top, white color, Bangladesh	bandil	316	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Guard file, NO: H205F, huajie, Japan	Nos	4	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of	ball	195	OTM	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP



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	Cotton thread ball, larger(200gm), Bangladesh														
GR-01	Procurement of High lighter, yellow color=200, blue color=100, green color=27 model: 303 red leaf, China	Nos	327	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Gum pot, 500 ml, Bangladesh	Nos	91	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Grass broom (ful jharu), natural, made of kashful, Bangladesh	Nos	99	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of stamp pad ink, 28ml, shiny, violet, s-64, China	Nos	102	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Stamp pad, (Artline-106 x67 mm), violet, Japan	Nos	79	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of comod bathroom brush, RFL, Bangladesh	Nos	77	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of lizol floor cleaner, 1000 ml, America	Nos	93	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of James clip, steel, Triange clip, No 625, 100 pieces per box, China	Nos	194	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of file board, Material: cardboard, color: white, thickness: 8mm, covering: Cloth Coated	Nos	3440	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

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	Paper, size: legal, Bangladesh														
GR-01	Procurement of file cover, Material: cardboard, color: brown, size: legal, Bangladesh	Nos	3440	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of steel scale, 12 inche, Bangladesh	Nos	85	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of letter envelope, (4.5x 14) inche, premium Quality Paper Envelope, Color Brown, Liner Paper 150 GSM, Bangladesh	Nos	11684	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of A4 size envelope, premium Quality Paper Envelope, Color Brown, Liner Paper 150 GSM, Bangladesh	Nos	6373	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e GP
GR-01	Procurement of legal size envelope, premium Quality Paper Envelope, Color Brown, Liner Paper 150 GSM, Bangladesh	Nos	1330	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of feather, made of natural cock feather, high quality, china	Nos	527	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of flag tag, 5 color, (1 x1x 1.66) inche, china	packet	671	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of binding clip, Accura black binder clip,	Nos	1240	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

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	51mm=500, 41mm=500, 32mm=100, 25mm=100, 19mm=40, Bangladesh														
GR-01	Procurement of Larger stapler machine, cover 240 pase, kangaro,model: H-1224, India	Nos	3	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Larger stapler pin, (23/13-H), KANGARO, India	Nos	129	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
	Procurement of Pilot parmanent marker pen, black, model-100, Italy	Nos	12	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Scose tape, 2 inche, Bangladesh	Nos	6	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Cartoon tape, 2 inche, bngladesh	Nos	12	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of Floor cleaner mop, six max twist metal stick self squeezing linen bang (sku), item code:889078, RFL, Bangladesh	Nos	8	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of transparent A4 plastic folder, huajie, Japan	Nos	300	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-01	Procurement of paposh,( 4x 2) feet, China	Nos	2	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

৩০.০৭.২৩

মোঃ জাফরুল ইসলাম  
স্টোর কিপার  
শিক্ষা প্রকৌশল অধিদপ্তর  
প্রধান কার্যালয়, শিক্ষা ভবন, ঢাকা।

৩০.০৭.২৩

আসাদুজ্জামান (০১৫৫৬৭)  
উপ পরিচালক (প্রশাসন)  
শিক্ষা প্রকৌশল অধিদপ্তর  
শিক্ষা ভবন, ঢাকা।

**ANNUAL PROCUREMENT PLAN FOR FY 2023-2024**

Ministry/Division: Ministry of Education  
 Name of Agency: Education Engineering Department:  
 Procuring Entity Name: Head Office

Code: 125  
 Code: 03  
 Code: 01

Budget: Revenue

Package No.	Description of Procurement Package ( GOODS)	Unit	QNT Y	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
GR-02	Procurement of Computer printer toner for HP Laser Jet Pro M402 dn (Toner model 226A), 3000 pages, black ink, China	Nos	150	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer toner for HP Laser Jet 2035 (Toner model 505A), 3000 pages, black ink, China	Nos	75	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer toner for Canon LBP 6230/6240 (Toner model 326A), 2500 pages, black ink, China	Nos	25	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer toner for Canon-LBP 3300 (Toner model 308A), 3000 pages, black ink, China	Nos	20	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer	Nos	10	OTM &	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP



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	toner for HP Laser Jet Pro 2015 (Toner 6model 53A), 3000 pages, black ink, China			NCB											
GR-02	Procurement of Computer printer toner for HP Laser Jet Pro M706N (Toner model 93A), China	Nos	6	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer toner for HP Laser Jet Enterprise M506 (Toner model 87A), 3000 pages, black ink, China		9	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer toner for HP DESIGN JET 7612 PRINTER TONER (6 Color), Toner model, (black932, cyan933, magenda933, yellow933, light magenda933, light cyan933), 400 pages, China	set	1	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Computer printer toner for EPSON L 1800 TONER (6 Color ), Toner model (black673, cyan673, magenda673, yellow673, light magenda673, light cyan673), 4000	set	19	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

7



Package No.	Description of Procurement Package ( GOODS)	Unit	QNT Y	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	pages, China														
GR-02	Procurement of Computer printer toner for HP Color LASER Jet (M553), Toner model (508), 4 Color (black, cyan, magenda, yellow), 6000 pages, China	set	19	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of A4 Tech mouse, double clic, wireless China	Nos	60	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of A4 Tech keyboard, double clic, wireless, China	Nos	50	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Energypack multiplug, five point, three pin, model:E4BES3M313, Bangladesh	Nos	35	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Apple mouse pad, 250x210x2mm, China	Nos	50	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of A4 size offset paper, double A, original, (210mm x 297 mm), 80 gsm, 500 sheets, Thailand	ream	1000	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of Leagal size offset paper, double A, (215.9mm x 355.6	ream	450	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

Package No.	Description of Procurement Package ( GOODS)	Unit	QNT Y	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	mm), 80 gsm 500 sheets, Thailand.														
GR-02	Procurement of A3 size offset paper, double A, (297mm x 420 mm), 80 gsm, 500 sheets, Thailand	ream	25	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-02	Procurement of tracing paper, 95 GSM, (508mmX50m) 5 rolls/box, 2" core, India.	roll	15	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

১৩০.০৭.২৬

মোঃ জাফিরুল ইসলাম  
স্টোর কিপার  
শিক্ষা প্রকৌশল অধিদপ্তর  
প্রধান কার্যালয়, শিক্ষা ভবন, ঢাকা।

১৩০.০৭.২৬

আসাদুজ্জামান (০১৫৫৬৭)  
উপ পরিচালক (প্রশাসন)  
শিক্ষা প্রকৌশল অধিদপ্তর  
শিক্ষা ভবন, ঢাকা।

### ANNUAL PROCUREMENT PLAN FOR FY 2023-2024

## ANNUAL PROCUREMENT PLAN FOR FY 2023-2024

Ministry/Division: Ministry of Education  
 Name of Agency: Education Engineering Department:  
 Procuring Entity Name: Head Office

Code: 125  
 Code: 03  
 Code: 01

Budget: Revenue

Package No.	Description of Procurement Package (GOODS)	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e-STUDIO 3008A (Toner model PS-ZT3008C), black ink, 700gm, 12000pages, China	Nos	4	OTM & NCB OTM	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e-STUDIO 3008A (Toner model PS-ZT3008C), black ink, 700gm, 12000pages, China	Nos	8	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e-STUDIO 2309A (Toner model T-2309A), 17500 pages, black	Nos	7	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP





Package No.	Description of Procurement Package ( GOODS )	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	ink, 700gm, China														
GR-3	Procurement of Photocopy toner cartridge for KYOCERA, TASKalfa 2010 (Toner model TK-4128), toner kit, , 17500 pages, black ink, 700gm, China	Nos	2	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e-STUDIO243 (Toner model T-2450E), 17000 pages, black ink, 700gm, China	Nos	3	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of TOSHIBA E-STUDIO 2007 (Toner model PS-ZT2507P), 12,000 pages, black ink, 700gm, China	Nos	1	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for CANON Image RUNNER 2520W (Toner model NPG-	Nos	2	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

Package No.	Description of Procurement Package (GOODS)	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	51), 14600 pages black ink, 700gm, China														
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e- STUDIO 2307 (Toner model PS-ZT2507P), 17000 pages, black ink, 700gm, China	Nos	1	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e- STUDIO 2823A(Toner modelIT2323C), 17000 pages, black ink, 700gm, China	Nos	4	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e- STUDIO-457 (T-5070U), 17000 pages, black ink, 700gm, China	Nos	1	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Photocopy toner cartridge for TOSHIBA e- STUDIO-2809A	set	2	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP



*Handwritten signature or initials.*

Package No.	Description of Procurement Package (GOODS)	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	(2809A), 17000 pages, black ink, 700gm, China														
GR-3	Procurement of Plotter machine ink cartridge for HP Design jet T 830 series, cartridge model 728, 4 color (black, cyan, magenda, yellow), 69ml, Netherland	Nos	4	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Plotter machine ink cartridge for HP Design jet 510 series, cartridge model 82, 4 color (black, cyan, magenda, yellow), Netherland	set	4	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-3	Procurement of Calculator (Scientific), Casio, fx-100MS-2), Japan	Nos	59	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

১৩.০৭.২৩

মোঃ জাফিরুল ইসলাম  
স্টের কিপার  
শিক্ষা প্রকৌশল অধিদপ্তর  
প্রধান কার্যালয়, শিক্ষা ভবন, ঢাকা।

১৩/৭/২৩

আসাদুজ্জামান (০১৫৫৬৭)  
উপ পরিচালক (প্রশাসন)  
শিক্ষা প্রকৌশল অধিদপ্তর  
শিক্ষা ভবন, ঢাকা।

## ANNUAL PROCUREMENT PLAN FOR FY 2023-2024

Ministry/Division: Ministry of Education  
 Name of Agency: Education Engineering Department:  
 Procuring Entity Name: Head Office

Code: 125  
 Code: 03  
 Code: 01

Budget: Revenue

Package No.	Description of Procurement Package (GOODS)	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
GR-4	Procurement of Desktop Computer Model No: OptiPlex 7000 Tower for Head Office of Education Engineering Department.	set	33	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of Desktop Computer Model No: Dell Vostro 3910 MT for Head Office of Education Engineering Department.	set	5	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of Desktop Computer Model No: Intel 13th Gen Core i9 13900K for Head Office of Education Engineering Department.	set	1	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of Laptop Model	set	2	OTM &	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP



Package No.	Description of Procurement Package (GOODS)	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	No: Pavilion x360 Convertible 14-ek0777TU for Head Office of Education Engineering Department.			NCB											
GR-4	Procurement of Laptop Model No: HP Pavilion 15-eg2117TU for Head Office of Education Engineering Department.	set	3	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of Photocopier Machine Model No: Canon Image Runner C3222L for Head Office of Education Engineering Department.	set	4	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of UPS Model No: Offline 1200VA CS for Head Office of Education Engineering Department.	set	33	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of Scanner Model No: latbed Slim Scanner Canon CanoScan Lide 400 for Head Office of	set	26	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

Package No.	Description of Procurement Package (GOODS)	Unit	QNTY	Procurement Method	Contract Approving Authority	Source of Fund	Invite Tender	Tender Closing/Opening date	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of contract	Remarks
	Education Engineering Department.														
GR-4	Procurement of Laser Printer Model No: Single Function Mono Laser Printer HP Pro M404dw for Head Office of Education Engineering Department.	set	26	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP
GR-4	Procurement of Printer Multi Function Large Format Printer Canon imagePROGRAF TM-5300 for Head Office of Education Engineering Department.	set	1	OTM & NCB	CE, EED	GOB	25.12.2023	10.01.2024	31.01.2024	07.02.2024	14.02.2024	05.03.2024	10.03.2024	09.05.2024	e-GP

৩০.০৭.২৬

মোঃ জামিলুল ইসলাম  
স্টোর কিপার  
শিক্ষা প্রকৌশল অধিদপ্তর  
প্রধান কার্যালয়, শিক্ষা ভবন, ঢাকা।

৩০/০৭/২৬

আসাদুজ্জামান (০১৫৫৬৭)  
উপ পরিচালক (প্রশাসন)  
শিক্ষা প্রকৌশল অধিদপ্তর  
শিক্ষা ভবন, ঢাকা।